

WASTE MATERIALS REPORT

CITY GOVERNMENT OF DAVAO
LGU

Place of Storage : _____ Date: _____

ITEMS FOR DISPOSAL

ITEM	QTY.	UNIT	UNIT COST	DESCRIPTION	RECORD OF SALES	
					O.R. NO.	AMOUNT

Certified Correct: <p style="text-align: center;"><u>STEPHEN S. ACOSTA</u> Property Officer</p>	Disposal Approved: <p style="text-align: center;"><u>GLORIA P. LABOR, Ed. D., CESO V</u> Department Head</p>
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CERTIFICATE OF INSPECTION

I hereby certify that the property enumerated above was disposed of as follows:

Item _____ Destroyed

Item _____ Sold at private sale

Item _____ Sold at public auction

Item _____ Transferred without cost to _____

Property Inspector: <p style="text-align: center;">(Name and Signature)</p>	Witness to
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Received Original Copy By: _____	Control Number (GSO) _____
Date: _____	Waste Materials Received By: _____
Date: _____	Date: _____